

Dalton Township
Muskegon County, Michigan
 Angela Cregg FOIA Coordinator
 1616 E. Riley Thompson Road
 Muskegon, MI 49445
 Phone (231) 766-3043 Fax (231) 766-2636

FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request to: Receive copy Inspect record Subscribe to record issued on regular basis
Delivery Method (upon payment of balance due): Pick up records in person Mail to address below
 (Please Print or Type)

Describe the public record(s) as specifically as possible:

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

Requestor's Signature	Date
Consent to Non-Statutory Extension of Township's Response Time	
I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the township must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree to extend the township's response time for this request until _____	
Requestor's Signature	Date